



## **Director of Recreation & Leisure (Full-Time)**

Are you a Director of Recreation & Leisure that wants to be part of a community providing residential and community services that enhance the lives and potential of each person we engage?

Craigviel Gardens is a faith-based organization providing both Long-Term Care and Community Support Services to meet the needs of the seniors of North Middlesex and area. We are located in the municipality of North Middlesex in the beautiful Community of Ailsa Craig.

Reporting to the Chief Executive Officer, the Director of Recreation & Leisure plans, organizes and directs effective administration and programming of the activity, support services, volunteer coordination and education departments. Coordinating special events based on established objectives, policies and procedures; contributing to the establishing of new methods and policies in regards to improving resident's lifestyles.

### **Qualifications and Skills:**

- Completion of a post-secondary diploma or degree in leisure studies, therapeutic recreation, kinesiology or other related field from a community college or university
- One to Three years working in a long term care facility within the capacity of recreation and leisure, programming, life enrichment, social work, and/or therapy services
- Current CPR and First Aid
- Current Safe Food Handlers and Smart Serve certificate
- Knowledge of RAI-MDS 2.0, Activity Pro and Point Click Care
- Effective communication and the ability to interact with residents, families and the community
- Demonstrated leadership abilities, organizational and interpersonal skills
- Current Vulnerable Sector Check (within 6 months)

If you are interested in becoming part of our team, please submit your resume to [humanresources@craigvielgardens.on.ca](mailto:humanresources@craigvielgardens.on.ca)

We thank all applicants for their interest; however, only those candidates chosen for an interview will be contacted.